

# NEWSLETTER

**THE PILB WILL WELCOME THE PUBLIC BACK JUNE 15<sup>TH</sup>, 2020**



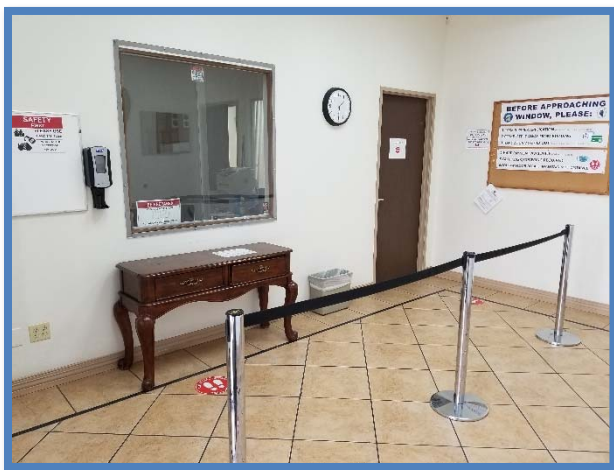
**LAS VEGAS OFFICE FRONT: Social distancing floor decals ensuring 6' feet distance in line.**

## Taking Safety Seriously

In alliance with the Office of the Governor, the Private Investigators Licensing Board will welcome the public back into our office starting Monday June 15, 2020. We will follow recommendations and guidelines made by the CDC, FEMA and OSHA. This allows us to provide the safest environment for our clients and staff.

We would appreciate sharing our new office guidelines with management, hiring directors and staff so they are aware before coming to our office.

The Board's policies aim to diminish personal contact and increase the level of sanitation in high traffic areas.



**LAS VEGAS LOBBY: Stanchions, stationary hand sanitizer and sneeze guard in place for extra protection.**

## What you need to know before coming to our office

The policies outlined below have been established to protect the health and welfare of our staff and clients. Front desk staff will be responsible for ensuring the public is following all social distancing requirements. If a client is unable or unwilling to adhere to the new guidelines, they will be asked to leave and complete all business online or by phone instead of in our office.

1. A Face mask/covering is required at all times in the office
2. Social Distancing (6' feet) will be enforced
3. Work Card applications must be completed away from building. Lobby seating will not be available
4. We ask that applicants enter the lobby unaccompanied, if possible
5. We will ask that clients sanitize their hands while at reception window

6. If applicant approaches the window unprepared they will be asked to leave the window until they are ready, and return to the back of the line

Additional safety precautions the PILB is taking to minimize exposure is:

- Plastic sneeze guards have been installed at reception window
- Hand Sanitizer will be available
- Our lobby will be limited to 5 people at a time
- Staff will sanitize lobby and common areas frequently
- Private conversations and in-person meetings will be handled on the phone instead of face-to-face

While many things have changed, one thing has remained the same: The PILB's commitment to your safety. Thank you for your patience and understanding.

**FOR MORE INFORMATION VISIT US AT [HTTP://PILB.NV.GOV](http://pilb.nv.gov)**

LAS VEGAS OFFICE: 3110 S. DURANGO DR. #203 | LAS VEGAS, NV 89117 | (702) 486-3003  
CARSON CITY OFFICE: 400 W. KING ST. #201 | CARSON CITY, NV 89703 | (775) 684-3125